



**Richmond Brass Band Acting Committee Meeting
08/11/2017**

Minutes of meeting

Attendees:

1. Eileen Carney Jones
2. Victoria van Uden
3. Dr. Stephen Carney
4. Paul van Uden

Agenda

- Civic Pride Award
- Trustees in office
- Review of Constitution
- AOB

Civic Pride Award

Paul thanks committee for meeting on short notice.

Confirmation of Civic Pride Fund shared – review of budget items

Victoria proposes incorporating embroidery costs into general uniform line item and replacing the cost of performance folders with a line item to cover rehearsal venue hire costs (based on £10 per hour at The Mall School Auditorium). This is accepted unanimously.

Dr. Carney suggests that insurance should be acquired straight away so that we can confirm potential performance commitments – Paul agrees to action this.

Trustees in office

Committee accepts the signed affidavits for the following appointments:

1. Cllr. Clare Head – Trustee
2. Mr. Christopher Cull – Trustee

Both appointments to be reviewed as part of proceedings to formalise ongoing committee in 2018. Accepted unanimously.

Review of Constitution

The constitution is shared for review.

Dr Carney notes that it is a robust constitution and will suit the band in the long term, however some elements may require exceptions, only at the express and joint agreement of the committee. The example highlighted is player subscriptions which will not be introduced until 2018 and new joiner protocol as this is not relevant until personnel are settled within the organisation. Agreement from all.

Eileen notes that the accompanying Child Protection / Safeguarding document is OK but will assist in checking for updates based on recently updated national standards.

The Constitution is accepted unanimously as suitable and current.

AOB

Victoria confirms Remembrance Sunday is confirmed and players will be supported by Regent Community Brass. 2018 will be entirely Richmond Brass Band and she is planning a programme for a WWI centenary memorial concert in the borough.

Paul confirms that he will follow-up on Civic Pride and confirm plans for Festive Brass.